



# CD/CLOSING REQUEST

Estimated Signing Date \_\_\_\_\_ VIP Loan # \_\_\_\_\_

Requested Funding Date \_\_\_\_\_

Borrower Vesting \_\_\_\_\_

Is there a Non-Borrowing/  
Title Only Spouse? \_\_\_\_\_

## BROKER INFO

Company \_\_\_\_\_

Loan Officer \_\_\_\_\_ Processor \_\_\_\_\_

Broker  
Email(s) for  
Doc Order  
Approval \_\_\_\_\_

## TITLE INFO

Title/Escrow  
Company \_\_\_\_\_

Email(s)  
for Doc  
Package  
Delivery \_\_\_\_\_

## THIRD PARTY CLOSING COSTS

**\*BROKER PAID FEE, DO NOT DISCLOSE OR COLLECT ON ITEMIZATION**

Fee	Vendor	Total	Borrower POC	Borrower PAC	Reimburse Broker	BROKER PAID*	Invoice Uploaded
Appraisal Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Final Inspection Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Credit Report Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Verification Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Processing Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
HOI Premium					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Flood Premium					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Hurricane Premium					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Survey Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
Termite Fee					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes
					<input type="checkbox"/> Yes		<input type="checkbox"/> Yes

Closing Appt Date and Time Confirmed with Title: \_\_\_\_\_  
Date
Time (AM/PM)